

**Wenden Elementary School
Board of Trustees and the Public
Monday, July 1, 2024
Work Session – 5:30 p.m. Regular Meeting – 6:00 p.m.
Wenden Elementary District Office
In Person, Via Video Conference & Telephonic**

Work Session – 5:30 p.m. and Regular Monthly Board Meeting Minutes 6:00 p.m. – July 1, 2024

Board Members Present: Gary Saiter - Absent Kelly Stacy Jennifer Cameron Brianna Davis-via video Chris Haines	Board Members Absent:	Employees Present: Gloria Dean Marsha Harold Sandra Cruz	Audience:
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Work Session 5:30 p.m.:

Mr. Haines called work session to order at 5:35 p.m.

1. Pledge of Allegiance – Led by Mr. Haines.
2. Call Budget Work Session to order:
Ms. Dean, Ms. Harold and the board reviewed the Proposed Budget for FY2025.
3. Adjourn Budget Work Session:
Mr. Haines motioned to adjourn the work session at 6:05 p.m.

Regular Monthly Meeting Agenda:

1. Call Regular Meeting to order – Mr. Haines called the meeting to order at 6:05 p.m.
2. Approve Agenda of Regular Meeting of July 1, 2024. Mr. Stacy motioned to approve the regular board meeting agenda. Ms. Cameron seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

3. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the Regular Board Meeting of July 1, 2024.
- B. Ratify resolution for Payroll and Other Expense Vouchers
- C. Year to Date Expenditure Report – Student Activities - Revenue Report
- D. Teacherage (School Housing) Report
- E. Cafeteria Report

Mr. Stacy motioned to approve the consent agenda Items A-E. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

5. Summary of Current Events

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

A. Gloria Dean, Superintendent – N/A

B. Board Member – N/A

6. Call to the Public - None

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. New Business

A. Discussion and possible action to approve the FY2025 Proposed Expenditure Budget.

Mr. Stacy motined the FY2025 Proposed Expenditure Budget. Ms. Cameron seconded the motion.

Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

B. Discussion and possible action to approve the request under the provisions of A.R.S. 15-973, Subsection C, for State School Aid advance for Wenden Elementary School. Mr. Stacy motioned to approve the request under the provisions of A.R.S. 15-973, Subsection C, for State School Aid advance for Wenden Elementary School. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

C. Discussion and possible action to approve the extension of services with Regina Friedle for Cafeteria Director for school year 2024-2025. Ms. Cameron motioned to approve the extension of services with Regina Friedle for Cafeteria Director for school year 2024-2025. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

D. Discussion and possible action to approve the extension of services for technology services and repair for school year 2024-2025 with Desertworks Computers, LLC. Ms. Cameron motioned to approve the extension of services for technology services and repair for school year 2024-2025 with Desertworks Computers, LLC. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

- E.** Discussion and possible action to approve the extension of services for HVAC Walk-In Cooler and/or Refrigerators & freezer maintenance, parts and repair services for school year 2024-2025 with Double A Services. Ms. Cameron motioned to approve the extension of services for HVAC Walk-In Cooler and/or Refrigerators & freezer maintenance, parts and repair services for school year 2024-2025 with Double A Services. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

- F.** Discussion and possible action to review and approve a Financial and Management Consultant for school year 2024-2025. Mr. Stacy motioned to approve The Professional Group Public Consulting Inc. (PGPC, Inc.) for school year 2024-2025 as the Financial and Management Consultant. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

- G.** Discussion and possible action to review oral/written quotes for exterminating services and award a vendor for school year 2024-2025. Mr. Stacy motioned to approve Open Range Pest Control for exterminating services for school year 2024-2025. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

- H.** Discussion and possible action to review written quotes for office and classroom supplies and award a vendor(s) for school year 2024-2025. Mr. Stacy motioned to approve both Quill and School Specialty Essentials as the vendors for school year 2024-2025. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Jennifer Cameron</i>	X		

- I.** Discussion and possible action to approve a vendor for vehicle maintenance for school year 2024-2025. Mr. Stacy motioned to approve Jones Ford for vehicle maintenance for school year 2024-2025. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			X

<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Jennifer Cameron</i>	<i>X</i>		

- J.** Discussion and possible action to approve a vendor for bus maintenance for school year 2024-2025. Mr. Stacy motioned to approve RWC as the vendor for bus maintenance for school year 2024-2025. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			<i>X</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Jennifer Cameron</i>	<i>X</i>		

- K.** Discussion and possible action to review oral quotes for fuel and award a vendor for school year 2024-2025. Mr. Stacy approved Salome Shopping Center as the vendor for fuel for school year 2024-2025. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			<i>X</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Jennifer Cameron</i>	<i>X</i>		

- L.** Discussion and possible action to approve a vendor(s) for psychological evaluations for school year 2024-2025. Mr. Stacy motioned to approve Kelly’s Educational Services, Inc. for psychological evaluations for school year 2024-2025. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			<i>X</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Jennifer Cameron</i>	<i>X</i>		

- M.** Discussion and possible action to approve the imprest amount of \$2,000.00 for FY25 Revolving Account. Ms. Davis motioned to approve the imprest amount of \$2,000.00 for FY25 Revolving Account. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			<i>X</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Jennifer Cameron</i>	<i>X</i>		

- N.** Discussion and possible action to approve the following sole source vendors for school year 2024-2025: TDS Telecom; Arizona Public Service; Southwest Gas; Wenden Water; Tyler Technologies; Konica-Minolta; Tyler SIS and Sparklett's. Mr. Stacy motioned to approve the sole source vendors for school year 2024-2025: TDS Telecom; Arizona Public Service; Southwest Gas; Wenden Water; Tyler Technologies; Konica-Minolta; Tyler SIS and Sparklett's. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			<i>X</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		

<i>Brianna Davis</i>	<i>X</i>		
<i>Jennifer Cameron</i>	<i>X</i>		

- O. Discussion and possible action to approve the Superintendent’s Contract for 2024-2026 school years.
 Ms. Davis motioned to approve the Superintendent’s Contract for 2024-2026 school years.
 Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>			<i>X</i>
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Jennifer Cameron</i>	<i>X</i>		

I. Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will tentatively be Monday, June 15, 2024 at 6:00 p.m.

Requests for future Agenda items. None

- 9. Adjourn Regular Meeting: Mr. Haines motioned to adjourn the meeting at 6:30 p.m.

Signature of Approval of Minutes

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____