

**Wenden Elementary School
Board of Trustees and the Public
Tuesday, July 5, 2022
Work Session - 5:30 p.m.
Regular Meeting – 6:00 p.m.
Wenden Elementary District Office
In Person, Via Video Conference & Telephonic**

Work Session 5:30 p.m. & Regular Monthly Board Meeting Minutes – July 5, 2022 – 6:00 p.m.

Board Members Present:

Kelly Stacy
Brianna Davis
Gary Saiter
Chris Haines

Board Members Absent:

Ashley Hunt

Employees Present:

Gloria Dean
Sandra Cruz
Marsha Harold

Audience:

Jennifer Walton

Work Session 5:30 p.m.:

1. Pledge of Allegiance – Led by Mr. Saiter
2. Call Budget Work Session to order: Mr. Saiter called to order at 5:43 p.m.
3. Adjourn Budget Work Session: Meeting adjourned by Mr. Saiter at 5:58 p.m.

Regular Monthly Meeting Agenda:

1. Call Regular Meeting to order - Mr. Saiter called meeting to order at 6:07 p.m.
2. Approve Agenda of Regular Meeting of July 5, 2022. Mr. Stacy motioned to approve the Regular Meeting Agenda of July 5, 2022. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

3. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

- A.** Minutes of the Regular Board Meeting of May 9, 2022.
- B.** Resolution for Salary and Other Expenses
- C.** Ratify Payroll and Other Expense Vouchers
- D.** Year to Date Expenditure Report – Student Activities - Revenue Report

Ms. Davis motioned to approve the consent agenda as presented. Mr. Haines seconded the motion.

Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

4. Information Items

A. Student Activities – No Reports

- 8th Grade
- Student Council

5. Summary of Current Events

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

A. Gloria Dean, Superintendent – Ms. Dean informed the board on summer activities on campus:

- Summer school for 6th thru 8th grades started on June 13 - 23, 2022. Daily schedule was 9-2:00 PM daily. The entire curriculum revolved around the Sonoran Desert and was STEM based. We had 10 students attend (students who needed additional support). All curriculum was “hands-on” and relevant to the students surrounding the area in which they live. They even built a puppet stage with refurbished lumber found in storage in the bus barn. All parents were invited to attend to watch the “Wild Life” puppeteer show.
- Summer projects have been delivered and completed on time as schedule. Salome Construction poured concrete at the preschool playground for multiple use play, tricycles, water table, puppet play, etc.
- New Equipment Playground has been installed after a year and a half on the cargo ship.
- New access points will be ordered to replace existing ones which are now 4-5 years old.
- Maintenance staff has been in touch with Our former company who previously installed the irrigation system only to find out that they no longer service our area. We are currently waiting to receive a call back from a privately owned entity out of Parker, Arizona to speak with him regarding the replacement of the motherboard for the irrigation system needed immediate work.
- Shade structures are ready to be installed as soon as our second maintenance employee arrives, expected here on July 15, 2022. We currently have 6 commercial shade structures to install. Two to be installed between buildings 6 and 7 and 8 and 9, 2 out on the playground and 2 on the football field.
- We are also expecting the arrival of new cafeteria tables and new bleachers. We would like to take the existing bleachers and set them up alongside the football field permanently after we have poured concrete slabs to preserve them longer or for as long as possible.
- To date we are doing a search for 3 teachers through ADE website, ELA 6-8th grade, 1&2 grade, science/technology teachers. We currently have one application for the ELA teacher.
- August 8, 2022 All teacherS return
- August 11,2022 All staff returns
- August 15, 2022 First Day of School
- August 18, 2022 Open House, Welcome Back Dance for Parents and Students 6-8

B. Board Member – None

6. Call to the Public - Ms. Jennifer Walton addressed the board informing them of her resignation and wanted to say “Thank you” to everyone. Ms. Walton mentioned she had been with the district for about 10 years.

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

7. New Business

A. Discussion and and possible action to approve the FY2023 Proposed Expenditure Budget. Ms. Davis motioned to approve the FY23 Proposed Expenditure Budget. Mr. Haines seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		

<i>Ashley Hunt</i>			X
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- B. Discussion possible action to approve open enrollment applications for the school year 2022-2023.
No action taken.

- C. Discussion and possible action to approve the request under the provisions of A.R.S. 15-973, Subsection C, for State School Aid advance for Wenden Elementary School. Mr. Haines motioned to approve the request under the provisions of A.R.S. 15-973, Subsection C, for State School Aid advance for Wenden Elementary School. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

- D. Discussion and possible action to approve the extension of services with Regina Friedle for Cafeteria Director for school year 2022-2023. Ms. Davis motioned to approve the extension of services with Regina Friedle for Cafeteria Director for school year 2022-2023. Mr. Haines seconded the motion.
Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

- E. Discussion and possible action to review and approve a Financial and Management Consultant for school year 2022-2023. Mr. Stacy motioned to approve SWECA-Michael Hughes as the school Financial and Management Consultant for school year 2022-2023. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

- F. Discussion and possible action to approve a vendor for technology services and repair for school year 2022-2023. Mr. Haines motioned to approve Desert Works Computers as the vendor for technology services and repair for school year 2022-2023. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

- G. Discussion and possible action to approve the extension of services with Air Advantage for maintenance and repair of HVAC units and/or heat pumps for school year 2022-2023. Ms. Davis motioned to extend services with Mike Balowski Air Advantage dba: Double A Services for maintenance and repair of HVAC units and/or heat pumps for school year 2022-2023. Mr. Haines seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		

<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- H.** Discussion and possible action to review oral/written quotes for exterminating services and award a vendor for school year 2022-2023. Mr. Haines motioned to approve Open Range Pest Control for exterminating services for school year 2022-2023. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- I.** Discussion and possible action to review written quotes for office and classroom supplies and award a vendor for school year 2022-2023. Mr. Stacy motioned to approve School Specialty Essentials as the vendor for office and classroom supplies for school year 2022-2023. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- J.** Discussion and possible action to approve a vendor for vehicle maintenance for school year 2022-2023. Ms. Davis motioned to approve Jones Ford for vehicle maintenance for school year 2022-2023. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- K.** Discussion and possible action to approve a vendor for bus maintenance for school year 2022-2023. Ms. Davis motioned to approve RWC as the vendor for bus maintenance for school year 2022-2023. Mr. Haines seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- L.** Discussion and possible action to review oral quotes for fuel and award a vendor for school year 2022-2023. Mr. Haines motioned to approve Salome Shopping Center as the fuel vendor for school year 2022-2023. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

M. Discussion and possible action to approve a vendor for auditing services. Mr. Stacy motioned to approve DRS CPA as the auditing vendor for school year 2022-2023. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

N. Discussion and possible action to approve the following sole source vendors for school year 2022-2023: TDS Telecom; Arizona Public Service; Southwest Gas; Wenden Water; Tyler Technologies; Konica-Minolta; Schoolmaster, Tyler SIS and Sparklett's. Ms. Davis motioned to approve the sole source vendors as presented. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

O. Discussion and possible action to approve teacherage rent rate changes as presented. Mr. Haines motioned to approve changes with an additional \$10.00 increase to the fees presented. The board would like to review in six months. Mr. Stacy motioned to approve.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>	X		
<i>Chris Haines</i>	X		
<i>Brianna Davis</i>	X		
<i>Ashley Hunt</i>			X

P. Requests for future Agenda items.

Q. Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will be Monday, August 8th, 2022 at 6:00 p.m.

8. Adjourn Regular Meeting: Mr. Saiter motioned to adjourn the meeting at 7:00 p.m.

Signature of Approval of Minutes

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____