

**Wenden Elementary School
Board of Trustees and the Public
Tuesday, March 26, 2024
Regular Meeting – 6:00 p.m.
Wenden Elementary District Office
In Person, Via Video Conference & Telephonic**

Regular Monthly Board Meeting Minutes – March 26, 2024 – 6:00 p.m.

Board Members Present:	Board Members Absent:	Employees Present:	Audience:
Gary Saiter-via video Kelly Stacy Brianna Davis-telephonic Chris Haines		Gloria Dean Marsha Harold Sandra Cruz	

Regular Monthly Meeting Agenda:

1. Call Regular Meeting to order - Mr. Saiter called the meeting to order at 6:00 p.m.
2. Pledge of Allegiance - Led by Mr. Saiter
3. Approve Agenda of Regular Board Meeting of March 26, 2024.
Mr. Haines motioned to approve the regular board meeting agenda. Mr. Stacy seconded the motion.
Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

4. Consent Agenda

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.

- A. Minutes of the Special Board Meeting of February 20, 2024.
- B. Ratify resolution for Payroll and Other Expense Vouchers
- C. Year to Date Expenditure Report – Student Activities - Revenue Report
- D. Teacherage (School Housing) Report
- E. Cafeteria Report

Mr. Haines motioned to approve the consent agenda as presented (A,B,C,E). Mr. Stacy seconded the motion.
Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

Mr. Haines motioned to approve Item #D as presented. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>

Gary Saiter	X		
Kelly Stacy	X		
Chris Haines	X		
Brianna Davis	X		
Ashley Hunt			X

5. Information Items

A. Student Activities – Ms. Harold presented the reports.

- 8th Grade
- Student Council

6. Summary of Current Events

(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)

A. Gloria Dean, Superintendent – Ms. Dean reported:

- March 26th A telephonic meeting was held at 9:30 am with Lisa Weston representing Gallagher Insurance to discuss Wenden School District’s Renewal and Marketing Analysis. Year 2025 will be the year to put insurance out to bid.
- March 18-21 Financial Audit - report will be generated upon the auditors receiving the requested documents and information.
- March 27th SHS Track Meet to begin at 9:00 for grades 5-8th grades. Spring Pictures will be held from 7:30 - until completed.
- March 29th Professional Development led by Lisa Hoskins from 8:30 - 2:30 PM.
- April 1st No School - Easter Monday
- April 2nd First day of testing (Science 5th and 8th grades only).
- April 8-25 AASA, ELA, Math and Writing (State Testing).

B. Board Member – Mr. Saiter reported that currently they have been approved for a three year \$180,000 dollar grant which would be for converting the mechanical water meters to digital ones which would allow the meters to be read from the office. These meters will have a 20 year warranty.

Mr. Saiter stated that there will be a meeting this Thursday, March 28, 2024 from 2-3:30 p.m. at the Centennial Community Center. The Attorney General, Kris Mayes will be there to hear about how groundwater affects our community.

7. Call to the Public - None

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter; responding to any criticism or scheduling the matter for further consideration and decision at a later date.

8. New Business

A. Discussion and possible action to approve a yearly extension of the Intergovernmental Agreement with Arizona Western College. Mr. Haines motioned to approve a yearly extension of the Intergovernmental Agreement with Arizona Western College. Mr. Stacy seconded the motion. Motioned approved 4-0.

Name	Aye	Nay	Absent
Gary Saiter	X		
Kelly Stacy	X		
Chris Haines	X		
Brianna Davis	X		
Ashley Hunt			X

B. Discussion and possible action to approve a step raise or salary freeze for certified personnel for 2024-2025.

Mr. Haines motioned to approve a salary freeze for certified personnel for 2024-2025.

Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

C. Discussion and possible action to approve a step raise or salary freeze for classified personnel for 2024-2025.

Mr. Haines motioned to approve a salary freeze for classified personnel for 2024-2025.

Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

D. Discussion and possible action to approve the FY22 Audit.

Ms. Davis motioned to approve the FY22 Audit.

By roll call:

Mr. Haines - YES; Mr. Saiter - YES; Ms. Davis - YES; Mr. Stacy - YES

Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

E. Discussion/training on Board Member Conflict of Interest (Policy BCB; BCB-E).

Ms. Dean reviewed and discussed the Board Member Conflict of Interest (Policy BCB; BCB-E).

F. Meeting Dates:

Set Date and Time for next Governing Board Meeting:

The next regular meeting will tentatively be Monday, April 8, 2024 at 6:00 p.m.

Requests for future Agenda items. None

9. Adjourn Regular Meeting: Mr. Saiter motioned to adjourn the meeting at 6:38 p.m.

Signature of Approval of Minutes

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____

Board Member _____ Date _____