

**Wenden Elementary School  
Board of Trustees and the Public  
Tuesday, September 19, 2023  
Regular Meeting – 6:00 p.m.  
Wenden Elementary District Office  
In Person, Via Video Conference & Telephonic**

**Regular Monthly Board Meeting Minutes – September 19, 2023 – 6:00 p.m.**

**Board Members Present:**

Gary Saiter-via video  
Kelly Stacy  
Brianna Davis-telephonic  
Chris Haines

**Board Members Absent:**

Ashley Hunt

**Employees Present:**

Marsha Harold  
Sandra Cruz  
Lupe Lard

**Audience:**

**Regular Monthly Meeting Agenda:**

1. Call Regular Meeting to order - Mr. Saiter called meeting to order at 6:00 p.m.
2. Pledge of Allegiance – Led by Gary Saiter.
3. Approve Agenda of Regular Meeting of September 19, 2023.

Mr. Stacy motioned to approve the regular meeting agenda. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

**4. Consent Agenda**

*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.*

- A. Minutes of the Regular Board Meeting, July 11, 2023.
- B. Ratify resolution for Payroll and Other Expense Vouchers
- C. Year to Date Expenditure Report – Student Activities - Revenue Report
- D. Teacherage (School Housing) Report

Ms. Davis motioned to approve the consent agenda item A, B & D. and pull item C off the consent agenda for further discussion. Mr. Haines seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

Ms. Davis motioned to approve item C. Student Activities Report after discussion and clarification was made on a clerical number mistake. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

**5. Information Items**

A. Cafeteria Report – None

B. Student Activities – Ms. Harold clarified the reports and will rectify them.

- 8th Grade
- Student Council

**6. Summary of Current Events**

*(Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)*

A. Gloria Dean, Superintendent –

- August 1, 2023 - Our teachers returned on August 1, 2023 for a week of professional development.
- August 8, 2023 - On-line Galileo training was held.
- August 9, 2023, Lisa Hoskings from Yavapai County presented and reviewed; Best Classroom practices for classroom management and student data.
- August 10, 2023 - All staff returned to work and training was presented by Udall Shumway, Jessica Sanchez. She covered the mandatory training for all staff: Sexual Harassment, Bullying, Mandatory Reporting, Discrimination and Harassment, Title 1X, Confidentially, Social Media Content.
- August 14, 2023 - All students returned for the first day.
- August 17, 2023 - Student Assembly with Resource Officer Varela, Open House was well attended.
- September 11, 2023 - Fire Marshall was on campus - all was well with the exception of a “flammable cabinet” for the bus barn. We will have to purchase one in the near future. The purchase of one will be \$1544.76.
- My apologies for my absence this evening, however being back in the classroom can be challenging when I still have administration duties that need attention day in and day out. Rather than schedule a long-term substitute teacher, I decided to go back into the classroom to teach 3rd grade until the arrival of the new teacher. I will be completing my 6th week after this Thursday and will be returning to the office on Monday for half days. I will be mentoring our new teacher and servicing other students during that time.
- I want to take this opportunity to thank all staff and teachers for stepping up and helping out wherever they have been needed. We are fortunate to have our small Wenden School Family.

B. Board Member – None

**7. Call to the Public - None**

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

**8. New Business**

- A. Discussion and possible action to approve the FY 2023-2024 Teacher Evaluation System Statement of Assurance. Mr. Haines motioned to approve the FY 2023-2024 Teacher Evaluation System Statement of Assurance. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- B. Discussion and possible action to approve the hiring of Ann Longnecker as the 3rd grade teacher. Mr. Haines motioned to approve the hiring of Ann Longnecker as the 3rd grade teacher. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- C. Discussion and possible action to approve flag football and volleyball coaches: Pam Wolfe-Volleyball Coach; Asset Balin - Assistant Volleyball Coach; Michael Best - Flag Football Coach; Thomas Coniglio - Assistant Flag Football Coach.

1st Resolution: Mr. Stacy motioned to approve Pam Wolfe-Volleyball Coach and Asset Balin as Assistant Volleyball Coach. Ms. Davis seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

2nd Resolution: Ms. Davis motioned to approve Michael Best as Flag Football Coach and Thomas Coniglio as Assistant Flag Football Coach. Mr. Haines seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

- D. Discussion and possible action to approve out of district students: Student A - 4th Grade; Student B - 2nd Grade; Student C - 7th Grade. Ms. Davis motioned to decline the out of district students: Student A - 4th Grade; Student B - 2nd Grade; Student C - 7th Grade due to lack of resources with combination classrooms. Mr. Stacy seconded the motion. Motion approved 4-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>	<i>X</i>		
<i>Chris Haines</i>	<i>X</i>		
<i>Brianna Davis</i>	<i>X</i>		
<i>Ashley Hunt</i>			<i>X</i>

Requests for future Agenda items. None

**E. Meeting Dates:**

Set Date and Time for next Governing Board Meeting:

The next regular meeting will be Monday, October 9, 2023 at 6:00 p.m.

9. Adjourn Regular Meeting: Mr. Saiter motioned to adjourn the meeting at 6:18 p.m.

Signature of Approval of Minutes

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Board Member	Date
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